

DACC Agenda

Date: September 21, 2007

Time: 1:15 PM to 2:30 PM, Location: Administration Building, Room 409

Cal Poly Accessibility Web Site: <http://accessibility.calpoly.edu/>

Present:	
Absent:	
Guests:	
Next Meeting:	Friday, October 12, 2007, 10:00 AM to 11:15 AM, Admin Bldg (01) Room 409

	Time	Agenda Items:	
1.	5	Review and Approve Minutes (8/17/07 Meeting)	Mary
2.	10	504/ADA Coordinator Roles and Responsibilities – Status Report and Update Action Item #6	Will & Trey
3.	10	Campus Planning Committee – Status Report and Next Steps Action Item #1	Trey
4.	10	Student Accommodation Appeal Process – Status Report and Update Action Item #7	Trey
5.	10	Guest Accommodation Policy and Procedure – Initial Discussion and Next Steps Action Item #4	Trey
6.	10	Review of Executive Order 926 to set Goals for 2007-08	Trey
7.	10	Review and update action items	Mary
8.	10	Committee Reports: <ul style="list-style-type: none"> a. Physical Access – Stadium Tour Walk Through Completed b. Procurement – ATI Procurement Plan Submitted to CSU Chancellor’s Office and posted online at http://accessibility.calpoly.edu/purchase/index.html c. Policy – See above agenda items d. IT Web Accessibility – http://accessibility.calpoly.edu/web/plan.html e. Instructional Materials – http://accessibility.calpoly.edu/instmaterials/index.html 	All

Pending Action Items:		Responsible Person	Due Date
1.	Proposal for DACC Chair or designee to be a member of Campus Planning Committee submitted to President. Three notices sent. Awaiting response.	Trey	
2.	Service Animal Policy: Draft proposed. Reviewed by Facilities, University Police, University Legal Counsel, and DRC. Currently there is a national issue of an individual or individuals surfing the web, finding university service animal policies and filing complaints against colleges. Often the issue is that colleges do not have “pet or animal policies”, thus any service animal policy could be more restrictive and potentially create disparate treatment of people with disabilities. We pulled the draft from the web and are reviewing it.	Trey	
3.	Policy academic department roles and responsibilities for responding to accommodation requests (when not barrier removal): Need to identify roles and responsibilities before determining the need to proceed.	Trey	
4.	The Policy subcommittee will review the question of “What is the process for guests/visitors wanting to file an ADA appeal or complaint?” and bring back a recommendation to the full committee for review and approval (from 8/06)	Trey	
5.	Risk Management’s information (web, other) should include information on addressing ADA-related issues.	Mikie	
6.	Review and make recommendation to the Provost regarding the roles and responsibilities of the Campus 504 Coordinator. Final language is being reviewed by other campus officers for legal considerations.	Will	
7.	Post revised “Policy and Procedures for Resolving University 504/ADA Student Accommodation Disputes” on the Disability Resource Center website with links from Accessibility website.	Trey (Chris Parker-Kennedy to	

		coordinate with Kathy)	
8.	Review current practice of using video supervision for accommodation testing. Schedule separate meeting and invite 3-4 DACC members.	Trey	
9.	Discuss assistance for staff with disabilities for getting around campus. Meet to define the issues and then bring back to the full committee for discussion at a future meeting.	Mikie & Will	

Completed Action/Discussion Items:		Meeting Date
1.	<p>DRC Eligibility – http://drc.calpoly.edu/prospective/disability.htm - Trey to act on advice provided</p> <ul style="list-style-type: none"> • Don't open the gates / just walking through the door doesn't qualify / guarantee a student will get every accommodation they want • Have reasonable standards and criteria • Stick to the standards and criteria • Provide provisional services while requesting more documentation when necessary • Refer as appropriate to campus / non campus resources 	8-17-07
2.		