

DAAC Policy Sub-Committee Meeting Minutes July 24, 2006

Present: J. Harris, M. Shaffer, M. Stock, M. Hunter, T. Duffy

Item: Revising the composition of the Accommodations Review Board.

Existing process see: <http://drc.calpoly.edu/enrolled/resolving.html>

See revisions: Accommodation Review Board composition.doc

Item: Campus ADA Coordinator.

Whereas the ARB and other campus documents refer to a campus ADA coordinator there is a need to identify a single campus representative to be listed as the individual persons with disabilities can contact regarding ADA issues.

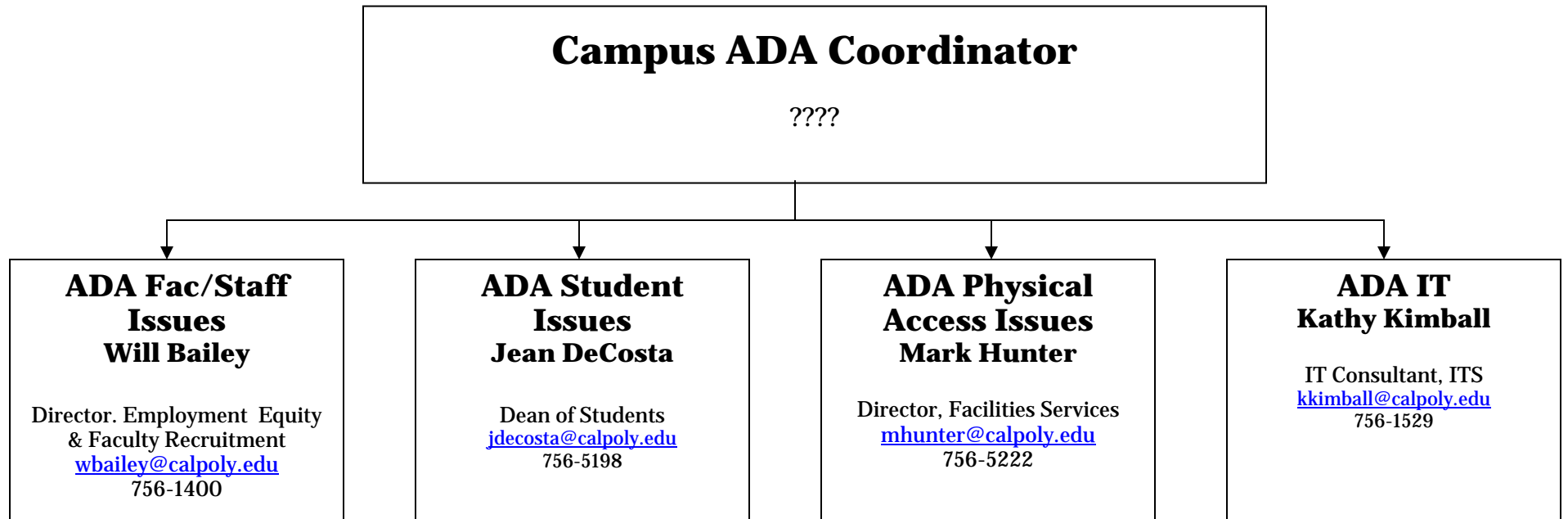
It was agreed this individual's role is primarily a guide directing inquirers to the appropriate campus resource depending upon the issue in question. See ADA Campus Consultants chart for resources. The ADAC is a role, not a job. It is expected that the ADAC's work load pertaining to ADA issues would be minuscule since his or her primary duty is referring inquirers to the appropriate resource or process.

It was proposed, but not decided, that in addition to an identifiable campus contact for individual with disabilities to speak to there should be an internal resource for faculty and staff (non-disabled individuals) who have received a request for accommodations from a person with a disability. The role of this individual is to assist faculty/staff with interpreting campus policy and procedures. The internal campus resource for faculty and staff is someone who can appraise the situation after an ADA Campus Consultant has advised or recommended a response to an accommodation request.

ADA Campus Consultants are campus personnel who have within their job duties responding to ADA issues as a job function. These individuals provide the bulk of consultation, information and assistance to responding to inquiries from persons with disabilities. (see ADA Campus Consultants chart.)

- Proposal:**
- (1) Identify and formally appoint a campus ADA coordinator.
 - (2) Continue discussion on need for an internal resource for faculty and staff.
 - (3) Inform provost of need for university fac/staff to give great deference to the recommendations/decisions of the campus ADA consultants and/or DACC .

Cal Poly ADA Coordinator Organization (Proposed)



Campus ADA Coordinator: Primary campus resource for coordinating campus efforts to comply with and carry out our responsibilities under the ADA. Refers individuals with disabilities to the appropriate campus ADA Consultant, pending the issue. Informs inquirers of the appropriate appeal processes.

ADA Fac/Staff Issues: Responsible for providing advice and guidance to faculty and staff (supervisors and employees) on employment-related ADA issues.

ADA Student Issues: Responsible for providing advice and guidance to students (and the faculty/staff they are involved with) on student-related ADA issues.

ADA Physical Access Issues: Responsible for providing advice and guidance on campus physical access issues and ADA/ADAAG Accessibility Guidelines.

ADA Information Technology: Responsible for providing advice and guidance on information technology issues and ADA/508 IT Accessibility Guidelines.